



Council

Wednesday, 21st June, 2023 at 6.00 pm
Park Suite, Parkside, Chart Way, Horsham

To: All Members of the Council

(Please note that prayers will be taken by The Reverend Mark Lavender, Vicar of St John's Church, Broadbridge Heath, before the meeting commences)

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
GUIDANCE ON COUNCIL PROCEDURE	
1. Apologies for absence	
2. Minutes	5 - 16
To approve as correct the minutes of the meeting of the Council held on 26 April and of the Annual Council Meeting held on 24 May 2023 <i>(Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to committeeservices@horsham.gov.uk at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)</i>	
3. Declarations of Members' Interests	
To receive any declarations of interest from Members	
4. Announcements	
To receive any announcements from the Chairman of the Council, the Leader, Members of the Cabinet or the Chief Executive	
5. Questions from the Public	
To receive questions from the public under Rules 4a.2(f) and 4j1.1 – 4j1.12	
6. Recommendations from Cabinet	17 - 18
To receive and, if approved, adopt the recommendations from the meeting of Cabinet held on 8 June:	
(a) Adoption of Rusper Conservation Area Appraisal and Management	

Plan (report of the Cabinet Member for Planning & Infrastructure is available at: [Agenda item 8](#))

(b) **Environmental Health & Licensing and Economic Development Staffing** (report of the Cabinet Members for Environmental Health, Recycling & Waste and for the Local Economy & Place is available at: [Agenda item 10](#))

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| 7. | Recommendations from Committees
To note the report to the Overview & Scrutiny Committee held on 5 June:

Overview & Scrutiny Annual Report 2022/23 (report of the Chairman of Overview & Scrutiny Committee available at: Agenda item 6 and Scrutiny Work Programme 2023/24 available at Agenda item 7) | 19 - 20 |
| 8. | Temporary Appointment of Councillors to Parish Councils
To receive the report of the Chief Executive | 21 - 26 |
| 9. | Updates to Policy Development Advisory Group membership, Representatives on Outside Bodies and Membership to Committees
To receive the report of the Interim Head of Legal & Democratic Services and Monitoring Officer | 27 - 44 |
| 10. | Pay Policy Statement - Financial Year 2023/24
To receive the report of the Head of Human Resources & Organisational Development | 45 - 54 |
| 11. | Appointment of Head of Legal & Democratic Services and Monitoring Officer
To consider the report of the Head of Human Resources & Organisational Development | 55 - 58 |
| 12. | Reports of representatives
To receive reports from representatives on outside bodies | |
| 13. | Notice of Motion
To consider the attached Notice of Motion, submitted by Councillor Mike Croker in accordance with Rule 4a.26 of the Council's Constitution | 59 - 60 |
| 14. | Members' Questions on Notice
To receive questions from Members under Rules 4a.8(b) – 4a.13 | |
| 15. | Urgent Business
To consider matters certified by the Chairman as urgent | |